



Papua New Guinea

DEPARTMENT OF FINANCE

NOTICE TO SUPPLIERS OF GOODS AND SERVICES TO GOVERNMENT DEPARTMENTS, PROVINCIAL AND LOCAL LEVEL GOVERNMENTS.

2024 CLOSE OF ACCOUNTS

The following information about the end of the 2024 financial year is relevant to all suppliers and payees of government:

- The cut-off date for the issue of any new Integrated Local Purchase Order Claim, (ILPOCs) and for the corresponding entry of commitments to the Government's Integrated Financial Management System (IFMS) & PGAS accounting systems are at Close of Business, (COB) on Monday 16 December 2024. No new 2024 year ILPOCs can be issued after 16 December 2024.
- All Integrated Local Purchase Order Claims, (ILPOCs) requiring Authority to Pre-Commit, (APC) must be submitted no later than Close of Business, (COB) Friday 29 November 2024.
- Payments of ILPOCs committed prior or by the Close of Business, (COB) on the 16 December 2024 for goods and services provided to government that were covered by valid ILPOCs and APC will continue to be processed and paid up until 31 December 2024.
- In order to be paid in 2024, suppliers must submit invoices to the relevant department no later than close of business on the 06 December 2024. Where suppliers have delivered goods and services after the 16 December 2024, invoices should be submitted as soon as the goods and services are delivered to ensure payment in the 2024 year.
- Invoices and all queries concerning payment should be directed to the paying office of the relevant department. Under no circumstances should claims be submitted to the Department of Finance other than for goods or services provided to the Department of Finance.
- Remember, in accordance with the law, only an officially approved ILPOC can be recognized as a commitment and a valid claim against the state.

AUTHORISED BY


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