



DEPARTMENT OF FINANCE
Office of the Secretary

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PO Box 710, WAIGANI, NCD
PAPUA NEW GUINEA

CIRCULAR INSTRUCTION: 08/2024

DATE: Wednesday 11th September, 2024

TO: All Members of Parliament

My Dear Honourable Members,

SUBJECT: USE OF DSG AND PSG FUNDS FOR PAPUA NEW GUINEA'S 49TH INDEPENDENCE ANIVERSARY ELEBRATIONS

This is in reference to the above subject matter.

Please be advised that attached is the Financial Instruction 07 of 2024 for all Members of Parliament to use the recent **Discretionary** component of the District and Provincial Support Grants to fund the related activities for the 49th Independence Anniversary Celebrations.

This Financial Instruction is issued under Section 117 of the *Public Finances (Management) Act, 1995* (as amended) and is effective of the date of signing by the Secretary Finance.

Yours Sincerely,

Mr. Samuel Penias
Secretary



12 / 9 / 2024



**DEPARTMENT OF FINANCE
Office of the Secretary**

FINANCE INSTRUCTION 07/2024

11th SEPTEMBER 2024

**TO: ALL PROVINCIAL ADMINISTRATORS
ALL PROVINCIAL FINANCE MANAGERS
ALL DISTRICT FINANCE MANAGERS
ALL MEMBERS OF PARLIAMENT**

**SUBJECT: USE OF DISTRICT AND PROVINCIAL SUPPORT GRANTS FOR
PAPUA NEW GUINEA'S 49TH INDEPENDENCE ANIVERSARY
CELEBRATIONS**

1.0 INTRODUCTION

1.1 Authority

This Finance Instruction (hereafter FI), is issued under Section 117 of the *Public Finance (Management) Act*, (as amended) whereby the Finance Department Head may issue FIs that are necessary or desirable for carrying out or giving effect to the PFMA and in general for the better control and management of public moneys and public properties.

1.2 Legality & Enforcement

Pursuant to section 4 of the PFMA, the Finance Secretary has control and direction of all matters relating to the management of the financial affairs of the State. Non-compliance with an FI issued under the PFMA, will invoke appropriate sanctions and / or penalties prescribed under the Act and / or under other relevant laws.

1.3 Sunset Clause

This Instruction is time bound and is applicable for the use of recent **Discretionary** component of District and Provincial Support Grants to fund the activities of the 49th Independence Aniversary Celebrations only.

2.0 PURPOSE

2.1 49th Independence Anniversary

The purpose of this Instruction is to advise all Provincial & District Administrators and Provincial & District Finance Officers and the Members of Parliament to use the recent **Discretionary** component of District and Provincial Support Grants to fund the related activities for the forty ninth (49th) Independence Anniversary Celebrations at the sub-national levels.

2.2 FI No. 03 of 2003

This FI is consistent with the FI -03 of 2003, issued on 02nd December ,2003.

3.0 BANK ACCOUNTS

3.1 DDA Operating Account

The existing DDAOA shall make expenditure payments which ever is applicable.

3.2 Provincial Treasury Operating Account

The existing PTOA shall make expenditure payments.

4.0 PROCEDURE FOR CLAIM AND PAYMENT

4.1 Payment Generally

All payments shall comply the issued Guidelines, this Finance Instruction and other requirements of the *Public Finances (Management) Act 1995* (as amended) where applicable.

5.0 SECTION 32 OFFICERS

5.1 Section 32 Approvals

All calaims for processing payment must be approved by an authozied PFMA Section 32 Delegate, appropriately certified and accompanied with relevant supporting documents.

6.0 PROCUREMENT

6.1 Existing Procedures to Apply

The existing procurement procedures and requirement shall apply to all DSG and PSG funds after the necessary selection by JPP&BPC/PEC and DDA board full endorsement.

7.0 FINANCIAL REPORTS

7.1 Reports by Administrators

All Provincial and District Administrators shall compile the financial report and furnish it to Secretary DIRD and the copy to Secretary Finance by 30th December 2024.

8.0 EFFECTIVE DATE OF THIS FI

This Financial Instruction is effective as of the date of signing by Secretary Finance.

9.0 HELP DESK

Should you require further information, the following officers should be contacted:

Department of Finance:

(a) First Assistant Secretary, Financial reporting and Compliance Division
(Phone 303 7809)

(b) First Assistant Secretary, Financial Controls Division
(Phone 303 7808)


MR. SAMUEL PENIAS
Secretary for Finance

Date: 12 / 9 / 2024