



PNG AGA & PFM INC
PNG Association of Government Accountants & Public Finance Managers Inc.

Application to Admission for Membership with

PNG AGA & PFM



Papua New Guinea

MEMBERSHIP APPLICATION FORM PNG ASSOCIATION OF GOVERNMENT ACCOUNTANTS & PUBLIC FINANCE MANAGERS (PNG AGA & PFM) INC.

The Papua New Guinea Association of Government Accountants and Public Finance Managers (PNG AGA & PFM) is an initiative of the Department of Finance to complement the Public Finance Management (PFM) Reform. The PNG AGA & PFM was established to motivate and provide a forum for Public Financial Management practitioners including Public Service Managers to acquire professional development to bring about improvement and efficiency at the work place.

Membership is open to Financial Managers, Legal Officers (PGMA), Accountants, Auditors, Trainers, Budget Officers, ICT (IGMS) Officers, Technicians and Academics/Researchers.

This application form is to be completed by any candidates who are employed either in a government department or in private sector with close links to the public sector and want to be a member of the PNG Association of Association of Government Accountants & Public Finance Managers.

Membership Categories

The guiding principle in establishing the membership categories is for the Association to be all inclusive by encouraging all government employees working in the public finance space to join the Association, irrespective of their qualifications and experience. One of the key tenets of the Association is to up-skill and develop all the people (human capital) working in this profession, thus all of them must be accommodated into the membership structure.

There is a comparative table of other Accounting Institutions for guidance on the last page. Applicants have to apply for admission to a specific membership category based on the qualification criteria set for each of the categories.

PSA Technician

This is the entry level category for members who are just joining the profession or have been in employment for a while with no more than a Diploma and less than 3 years' experience. Any staff working in the public finance space who does not qualify for any of the higher categories can join as a technician and work their way up the ladder.

PSA Associate Member

Applicants with a Diploma with not less than 3 years' work experience, or those graduating from universities with a degree in Accounting or have taken up accounting courses will join in as Associate Members.

PSA Member

Applicants with a degree or professional qualification with not less than two years' experience after graduating/ award of CPA.

PSA Senior Member

A senior member will have acquired all the academic and professional qualifications required for the Member category and have working experience of not less than 5 years.

PSA Honorary Member

The Honorary Membership designation will be awarded by the Council at its discretion to outstanding individuals who are not necessarily Accountants or financial management experts but have made significant contributions to the public service or community in general and have impacted or contributed to the public financial management.

Please complete all the following information (we regret incomplete applications cannot be accepted for processing). All in BLOCK LETTERS.

Select Membership Category: (please refer to the above descriptions and indicate below)

Category	Kina	✓
PSA Senior Member	300	
PSA Member	200	
PSA Associate Member	150	
PSA Technician	100	

Payment can be made through:

- ✓ Cheques
- ✓ Eftpos – (Vulupindi Haus – Waigani)
- ✓ Direct Credit to our bank account:
Account Name: PNG Association of Government Accountants & Public Finance Managers
Account #: 7006118884
Bank: Bank of South Pacific Ltd
Branch: Down Town

(Ensure to email copy of deposit butt & payment details)

SECTION 1: Personal Details

Title	Surname	Given name(s)	Other name(s)

Date of Birth:	(dd/mm/yyyy)		
Gender:	M		F
Nationality:			
Home Province/State:	(optional)		
Postal Address:			

Contact Details

Home Number:		Mobile Number:	
Business Contact:		Fax:	
Email:			

SECTION 2: Employment History

2.1 - Current

Department/Agency:	
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Position/Title	Location	Period	Grade/Level

2.2 - Previous

Department/Agency:	
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Position/Title	Location	Period	Grade/Level

2.3 - Previous

Department/Agency:	
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Position/Title	Location	Period	Grade/Level

2.4 - Previous

Department/Agency:	
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Position/Title	Location	Period	Grade/Level

SECTION 3: Education History: copies of your educational qualifications (Post Graduates, First Degree, Certificates, others) MUST be certified by the Commissioner of Oaths.

3.1 - Post Graduate (Masters, PhD)

Qualification	Institution	Year obtained

3.2 - First Degree

Qualification	Institution	Year obtained

3.3 - Diplomas (Diploma, Post Graduate Diploma)

Qualification	Institution	Year obtained

3.4 - Certificates

Qualification	Institution	Year obtained

3.5 - Highest School Grade (Grade 10/12)

Qualification	Institution	Year obtained

SECTION 4: Professional Memberships/Qualifications/Associations

Qualification	Institution	Year obtained

SECTION 5: Conferences/Workshops attended

In country	Title of Conference/Workshop	Place/Organiser	Year

Overseas	Title of Conference/Workshop	Place/Organiser	Year

SECTION 6: Board/Council Memberships

Position	Institution	Year

SECTION 7: Declaration

All applicants must complete this section

I, Mr/Mrs/Ms/Dr _____, understand and hereby apply for membership with PNG AGA & PFM Inc to be decided by the Council of the Association. If admitted, I agree to be bound by the provisions of the Constitution of the Association. I declare that all the information I provided in this application form is true to the best of my knowledge and understanding. I further declare that I have not been convicted of a criminal offence of a financial nature or any misconduct.

Signature of applicant	Print name	Date

Signature of witness (Commissioner of Oath)	Print name	Date

Return applications and certified documents by mail or email to:

Mr Demo Bonu
Corporate Services Division
P O Box 710
Waigani
National Capital District

Email:
demo_bonu@finance.gov.pg
Telephone: (675) 328 8163

PNG AGA & PFM Membership Application

Membership categories

Qualifications		Membership Category				
		Technician	Associate	Member	Senior Member	Honorary
1	No qualifications (NQ) But with experience & occupying relevant accounting position	X				
2	Certificate (Cert) Accounting	X				
3	Diploma (Dipl) Degree (Degr) Accounting Non accounting or business	X	> 3 years			
4	Diploma Accounting Degree non accounting Plus Professional Technician Certificate (CAT, etc)		X			
5	Degree Accounting, Finance, Economics, Business		X	> 2 years		
6	Professional (Prof) CPA, CIPFA, CMA or Equivalent.		X	> 2 years	> 5 years	
7	Degree + Post Graduate (PG)			X	> 5 years	
8	Degree + Professional			X	> 5 years	
9	Professional + Post Grad			X	> 5 years	
10	Degree +Post Graduate +Professional				X	
		Key: X = Entry Point given the qualification > 3 years = number of years' experience required to move to category				